



## Jefferson County Canvassing Board

Rose Ann Carroll, Auditor / Canvassing Board Chair

Kathleen Kler, County Legislative Authority Chair

Michael Haas, Prosecuting Attorney

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### Canvassing Board Meeting Jefferson County WA

Date & Time: June 7, 2016 / 1:00 p.m.  
Location: Auditor's Office  
Purpose: Certify May 24, 2016 Presidential Primary Election  
(10 days after Special & PP / 14 days after Primary / 21 days after General)

Meeting called to order at 1:00 p.m. by Betty Johnson, Election Coordinator.

#### Canvassing Board Members:

Rose Ann Carroll, County Auditor

David Sullivan, County Legislative Authority

David Alvarez, Deputy County Prosecuting Attorney

The Canvassing Board met June 6, 2016 at 12:30 p.m. to resolve challenged ballot issues in preparation for final certification on June 7, 2016. See pages 3, 4 & 5.

#### Required Oaths:

- Oath of County Auditor: County Legislative Authority, or their designee, to administer the oath pursuant to RCW 29A.60.200 and signed by all three members at the beginning of the meeting.
- Delegation of Authority and Oaths for Canvassing Board Members or their designee: WAC 434-262-015. Obtained and filed with election materials.
- Oath for Personnel: Pursuant to WAC 434-250-120(3), this oath is required for the Auditor's Staff. Obtained and filed with election materials.

#### Required Notices:

- Notice of Election (RCW 29A.52.355): Published in the Port Townsend Jefferson County Leader in the April 13, 2016 issue and posted on the Elections web page.
- Notice of Availability of Services (RCW 29A.04.220). Included in Notice of Election.
- Notice of Logic & Accuracy Test (WAC 434-335-320). Included in Notice of Election.
- Notice to Political Parties - Sent via email March 24, 2016: Provided them with schedule of events & requested official observers.

#### Test Deck:

Used to verify the tabulating equipment is accurately tabulating the votes cast as marked. The in-house Unofficial Logic and Accuracy test was completed March 31, 2016. The Official Logic and Accuracy test was completed April 11, 2016. Representatives from the state were present (Libby & Heather).

#### Ballot Count - Cumulative & Precinct Reports for the following counts:

May 24, 2016 – Election Night count

May 26, 2016 – Additional ballots counted.

June 6, 2016 – Additional ballots counted - Final printout to be used for certification.

**AutoMARK: (Disability Voting Access Unit)**

One machine was programmed and ready for use 20 days prior to the election. NO voters used it for this election.

**Logs:**

Seal Logs: Used to verify all election related materials remain under dual control at all times.

Spoiled Ballot Logs / Spoiled Ballots: Verifies all ballots spoiled are accounted for and secured with canvassing materials. A total of 304 ballots were duplicated (2.5%).

System log, for ballot tabulator: Showing no unauthorized access was made.

**Undeliverable Ballots:**

There were a total of 193 (.81%) undeliverable ballots out of 23,880 mailed. They will be used for file maintenance in the voter registration database.

**Reconciliation Report:**

The number of ballots counted **PLUS** the number of ballots pulled during pre-inspection (cross party voting or both parties marked) plus the voters that did not return a ballot but the declaration went to the pre-inspection process equals the number of voters given credit. Once a ballot gets to the pre-inspection process, the voter cannot be identified to remove credit.

The number of All Mail Ballots voted and returned to the auditor is reported on the Cumulative Ballots Returned by Voting Precinct report. The number of returned ballots tabulated by precinct is verified with this report.

**Challenged Ballots:**

Challenge letters were sent to voters with instructions how to resolve the challenge. Per RCW, on June 1, 2016, a follow up phone call (if phone number was available) was made to those voters who did not respond to the challenge letter. They had until the day prior to certification to resolve the challenge.

**Audit:**

An audit was done on random groups of ballots on May 26, 2016. There were a total of 189 ballots in these groups. The manual count for the two offices on the ballot matched the machine count.

**Miscellaneous:**

- Replacement ballots (AVMR022): A total of 44 replacement ballots were issued.
- Ballots Deposited at Drop Sites (AVMR043): 4581 (36.71%).
- Two of the six voters that returned their declaration envelope without a ballot were caught at the 1<sup>st</sup> stage of processing and did not get credit for voting. The other four were not noticed until the pre-inspection process and are included in the reconciliation report for voters receiving credit but no ballot counted.

Preliminary Canvassing Board Meeting on June 6, 2016 to resolve ballots referred to them.

Meeting called to order at 12:30 p.m. All Canvassing Board Members, or their designee, were present. Two observers were present. Deborah Pedersen and Martin Gilmore.

### Summary of Ballots referred to the Canvassing Board (June 6, 2016):

Post Marked Too Late (G-1)	59
No Signature (G-2)	9
Party Box NOT Checked (G-3)	337
Modified Party Declaration (G-4)	2
Ballots pulled in pre-inspection for CB to reject (G-5)	86
<ul style="list-style-type: none"> <li>- Dem declaration with cross party voting - 20</li> <li>- Dem declaration with both parties voted - 16</li> <li>- Rep declaration with cross party voting - 42</li> <li>- Rep declaration with both parties voted - 8</li> </ul>	<div style="border: 1px solid red; padding: 5px;"> <p>These numbers may change during pre-inspection of ballots accepted by the Canvassing Board. Authorization to reject additional ballots in these four categories will be made by phone to the CB prior to certification.</p> </div>
<b>Sub-total of G-1 thru G-5:</b>	<b>493</b>
Questionable Signatures	54
Challenge response cut in half by voter (sig separate from party declaration)	1
UOCAVA voter. Original ballot received after email ballot received and counted	1
No Signature on file	1
Signed by Power of Attorney	2
<b>Total Ballots Referred to Canvassing Board:</b>	<b>552</b>

### Group Item #'s

<b>G-1</b>	Post Mark Too Late	Authorization to reject: Yes
<b>G-2</b>	No Signature	Authorization to reject: Yes
<b>G-3</b>	Party Box NOT checked	Authorization to reject: Yes
<b>G-4</b>	Modified Party Declaration	Authorization to reject: Yes
<b>G-5</b>	Ballots Pulled in Pre-inspection	Authorization to reject: Yes

Item #	Description	Accept	Reject	Refer to PAO
1	Questionable Signature	X		
2	Questionable Signature		X	
3	Questionable Signature		X	
4	Questionable Signature	X		
5	Questionable Signature		X	
6	Questionable Signature	X		
7	Questionable Signature	X		
8	Questionable Signature			X
9	Questionable Signature	X		
10	Questionable Signature		X	
11	Questionable Signature	X		
12	Questionable Signature		X	
13	Questionable Signature		X	
14	Questionable Signature	X		
15	Questionable Signature	X		
16	Questionable Signature		X*	
17	Questionable Signature	X		
18	Questionable Signature	X		
19	Questionable Signature		X	
20	Questionable Signature		X	
21	Questionable Signature		X	

Item #	Description	Accept	Reject	Refer to PAO
22	Questionable Signature		X	
23	Questionable Signature		X	
24	Questionable Signature		X	
25	Questionable Signature		X	
26	Questionable Signature		X	
27	Questionable Signature	X		
28	Questionable Signature	X		
29	Questionable Signature	X		
30	Questionable Signature		X	
31	Questionable Signature		X	
32	Questionable Signature		X	
33	Questionable Signature	X		
34	Questionable Signature	X		
35	Questionable Signature	X		
36	Questionable Signature	X		
37	Questionable Signature		X	
38	Questionable Signature		X	
39	Questionable Signature		X	
40	Questionable Signature		X	
41	Questionable Signature	X		
42	Questionable Signature	X		
43	Questionable Signature	X		
44	Questionable Signature	X		
45	Questionable Signature		X	
46	Questionable Signature	X		
47	Questionable Signature	X		
48	Questionable Signature	X		
49	Questionable Signature	X		
50	Questionable Signature	X		
51	Questionable Signature	X		
52	Questionable Signature		X	
53	Questionable Signature		X	
54	Questionable Signature		X	
55	Challenge letter cut in half separating signature from party declaration	X		
56	UOCAVA voter – original ballot (email ballot already counted)		X	
57	No Signature on File		X	
58	Signed by Power of Attorney		X	
59	Signed by Power of Attorney		X	

\*Item No. 16 was originally rejected by CB but voter came in AFTER pre-certification meeting but BEFORE deadline to resolve challenge.

Challenged ballots accepted by the Canvassing Board on 6/6/16, as noted above, were processed and included in the final count.

Number of Ballots Rejected by Canvassing Board: 523 ballots rejected on 6/6/16.

After pre-meeting 2 more "party box not checked" challenges were resolved and one "questionable signature" that was rejected was resolved by the voter. New total of rejected ballots is 520

All ballots referred to the Canvassing Board will be packed in the retention box.

Need a motion to reject item #'s G-1 – G-5 and 30 items as noted above.

Motion made by: David Alvarez.

Motion Second by: David Sullivan

All in favor: unanimous.

Need a motion to adjourn.

Motion made by: David Sullivan

Motion Second by: David Alvarez

All in favor: unanimous

Canvassing Board Meeting on June 6, 2016 to resolve ballots adjourned at 1:30 p.m.

Total All Mail Ballots Issued: **23,880** (there were 12 ACP voters for this election). 8 ACP ballots were returned and counted.

Total All Mail Ballots Returned as valid and reconciled with credit for voting: **12,147\*** (includes ACP ballots)

\*90 voters received credit for voting but a ballot was not counted for them. They either marked their ballot in one of the following ways and the ballot could not be counted or they returned their instructions only without the ballot and it was not caught during the first step of signature checking. 86 ballots were referred to the Canvassing Board for rejection. Credit for voting was given to **12,237** voters but **12,147** ballots were tabulated.

Voters Given Credit = 12,237

Ballots counted PLUS items below = 12,237

Dem declaration with cross party voting	20
Dem declaration with both party voted	16
Rep declaration with cross party voting	42
Rep declaration with both party voted	8
Six voters returned declaration only, no ballot. Four were not caught before giving credit	4
<b>Total</b>	<b>90</b>

**Other Canvassing Items Include:**

- All correspondence pertaining to this election.
- Affidavits of Publication.
- Correspondence for all resolved & unresolved challenged ballots (to include call center log).
- Certification of Mailing for Mail Ballots
- Record of Emailed ballots.

**Security:**

All materials for canvassing this election, including all voted ballots, spoiled ballots and declaration envelopes, were secured with a numbered seal will remain in secure storage until the law allows them to be packed for the time passes for a recount. At that time, materials will be placed in retention boxes with paper seals on them and sent to retention at the time specified by law. RCW 29A.60.110

**Recount:**

- At the time of certification, a mandatory recount was not required.
- The last day to request a recount is June 9, 2016 (within 2 days of certification). The board will be notified immediately if a recount is requested.

Certificate of Canvassing Board signed.

**Official returns will be sent to:**

- Secretary of State

These minutes shall be open to public inspection. RCW 42.32.030

Motion to adjourn made by: \_\_\_\_\_ Motion second by: \_\_\_\_\_

All in favor: Motion carried \_\_\_\_\_.

Meeting Adjourned at \_\_\_\_\_ p.m.

Dated at Port Townsend, Washington this 7<sup>th</sup> day of June 2016.

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Rose Ann Carroll, County Auditor

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David Sullivan, County Legislative Authority

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David Alvarez, Deputy, County Prosecuting Attorney